

## Eastwood Church of Christ Ministering Couple Search

# Application Information

Thank you for your interest in partnering with us in our local outreach and global missions in the name of Jesus! We are anxious to here from you! Please follow the instructions for submission carefully. We ask that all applicants for the position of Ministering Couple review the Ministering Couple Profile, Job Description, and Statement of Understanding on our website at [www.ewcoc.org](http://www.ewcoc.org) before applying.

Please note that any material you submit will become the property of the Eastwood Church of Christ and will not be returned to you or disseminated outside the membership of the Eastwood congregation.

## **Required Submission**

---

### **Curriculum Vitae or Resume**

To begin the application process, all interested couples must submit resumes or curriculum vitae. Husbands and wives are encouraged to submit separate resumes. Your resumes should include all pertinent biographical information (age, marital status and years married, names and ages of children, personal interests, etc.) and detailed educational and professional information including college degrees held, dates of graduation, career goals, all jobs held, and documentation of skill development, training, and experience in ministry. Your resumes should also include complete contact information.

In addition, please include four (4) professional references, three (3) of which must be ministerial in nature (elder from a church in which you ministered or church staff member or deacon under whom you served). If the two of you have served as a team in a given location, you may both list the same references for that place of employment.

**Tip:** the more people to who we can talk to get an accurate picture of you the better!

## **Recommended Submission**

---

**Links to personal blogs, websites, or social media pages** that provide a good picture of your views, opinions, body of work, and personality.

**Material that you have created in any medium (papers, articles, study materials, songs, poems, etc.)** that illustrate your views, dreams, or aspirations.

## **Optional Submission**

---

**Electronic audio recordings or videos** that provide an accurate representation of your teaching and preaching skills.

## **Submission Process**

---

Submit all files (text and audio-visual) as attachments in PDF or .mp4 format in **one e-mail** to the following e-mail addresses:

Email addresses:       **ntmooremft@bellsInouth.net, pam\_nichols@suddenlink.net**  
Subject Line:           **Ministering Couple Application**

You will receive a return e-mail confirming your application within 48 hours. If you do not receive a return e-mail, please call 318-949-1846 and leave a message stating your name, contact number, and that you are calling about the Ministering Couple position.

Any preliminary questions about the submission process may be directed to Tom Moore, congregational consultant, by e-mail using the email address above. Please send any inquiry to both e-mail addresses.

## **Review & Selection Process**

---

**Initial Selection Process.** Your documentation will be initially reviewed by the Missions and Ministry Work Group in accordance with the Ministering Couple Profile and the requirements of the Ministering Couple Job Description. From all submitted resumes, a pool of potential candidates will be prayerfully chosen for further review. If your resume is not chosen, you will receive an informing e-mail thanking you for your submission.

**Telephone Interviews.** If you are chosen in the candidate pool, you will be contacted to schedule a phone interview with the Work Group. Candidates may be asked to submit further information about their work experience prior to their phone interview. The phone interview will provide an opportunity for members of the Work Group to ask you questions as well as for you to ask questions about the Eastwood Church.

**Face-to-Face Interviews and Final Selection.** Following the phone interview phase of the selection process, a short list of remaining candidates will be invited for face-to-face interviews and an opportunity to meet the congregation. The final selection will be made after a period of congregational prayer and discernment.